

## Types of Student Data Collected By Burlington School District RE-6J, Beyond What CDE Requires

### Executive Summary

This document shows the types of student data collected by our district (beyond what CDE requires), for what purposes, and the means by which it is collected.

While the majority of data collected by the district is for serving regulatory requirements from a federal agency or state regulatory agency, some student data may serve operational needs local to the district such as emergency communications with families, facilitating transportation, providing certain services to students, facilitating formative assessments, etc.

Student data is highly regulated by multiple federal and state laws including FERPA, COPPA and HB 16-1423, and is maintained per Records Retention policies of the district. Within district systems access to this data is defined and restricted by staff role, and system users are required to log-in through secure channels to access such data. District systems are protected by industry standard solutions, and such safeguards are audited and tested by independent experts.

### Types of Student Data Collected, beyond what CDE requires

No.	Type of Data	What specific data is collected beyond what CDE requires?	What needs does it serve?	Who provides / collects this data, and how often is it updated?
1.	Student Demographic	<ul style="list-style-type: none"> <li>● Enrollment History</li> <li>● Previous Academic Services</li> <li>● Immigrant Status</li> <li>● Student Number (local District student identifier, not SSN)</li> </ul>	State and Federal Funding, Compliance, Safety, Student Services, Notifications, Academic Achievement, Assessment	Parent-provided at enrollment, annual updates, and ongoing
2.	Student Attendance	<ul style="list-style-type: none"> <li>● Attendance Contracts</li> <li>● Notes</li> <li>● Attendance Grouping</li> </ul>	State Funding, Compliance, Student Engagement / Retention	Teacher and office staff, daily
4.	Student Health	<ul style="list-style-type: none"> <li>● Health Concerns</li> <li>● Medical Conditions</li> <li>● Health Office Visits</li> <li>● Insurance</li> <li>● Medicaid</li> </ul>	Student Safety, Student Services, Health Services	Parent provides data at enrollment and updated annually (or as needed) Health Office Staff on annual occurrences

		<ul style="list-style-type: none"> <li>• Well Child Care</li> <li>• Lifestyle</li> <li>• Birth History</li> <li>• Developmental History</li> </ul>		
5.	Student Academic	<ul style="list-style-type: none"> <li>• Assignments</li> <li>• Schedules</li> <li>• Grades for Report Cards and Permanent Records</li> </ul>	Student Achievement, Student Records	Teacher, daily
6.	Student Assessments	<ul style="list-style-type: none"> <li>• NWEA</li> <li>• PALS</li> <li>• SRI</li> <li>• DRA</li> <li>• AP and IB</li> <li>• ACT (for transcripts and colleges)</li> </ul>	Student Achievement, Educator Effectiveness, School Performance Framework	Student, varied (based on state law and district policy around assessments)
8.	Student Interventions	<ul style="list-style-type: none"> <li>• Student Academic Gaps</li> <li>• Interventions</li> <li>• Assessments</li> <li>• Observations</li> <li>• Outcomes</li> <li>• Instructional and Supplemental Services provided.</li> <li>• Notes</li> </ul>	Student Engagement / Retention, Compliance, State Funding, Student Achievement, Student Services	Teachers, Administrators, Office staff, as necessary
10.	Family Demographic	<ul style="list-style-type: none"> <li>• Relationship</li> <li>• Household Members</li> <li>• Emergency Contacts</li> <li>• Declaration of Residence</li> </ul>	Safety, Boundary/School Placement, Compliance, State and Federal Funding, Communication	Parent, at enrollment, updated annually or as needed
12.	Library Media	<ul style="list-style-type: none"> <li>• Library check out</li> <li>• Textbooks</li> <li>• Fines</li> </ul>	District Resource Tracking / Asset Management	Library staff (as necessary), District staff annually
13.	Messaging	<ul style="list-style-type: none"> <li>• Student, Staff and Parent email communication</li> </ul>	Communication (Normal and Emergency)	As per district policies related to Communications

14.	Transportation	<ul style="list-style-type: none"> <li>• Bus routes</li> <li>• Bus stops</li> <li>• Rider tracking</li> <li>• GPS</li> </ul>	Safety, State funding, Transportation	District staff, annually, daily
15.	Financial	<ul style="list-style-type: none"> <li>• Fine/fee assessment</li> <li>• Fine/fee payment</li> </ul>	Revenue (for school operations including trips, special offerings, etc.)	Office staff, Parent ongoing
16.	Online Curriculum	<ul style="list-style-type: none"> <li>• Student Number (not SSN)</li> <li>• Student Name</li> <li>• Student DOB</li> <li>• Class ID</li> <li>• Course ID</li> <li>• Teacher ID</li> </ul>	Teaching and Learning	Teacher (at time of sign-up in online curriculum)
17.	School Of Choice Records	<ul style="list-style-type: none"> <li>• Choice Requests</li> <li>• Lottery Results</li> <li>• Primary Residence and Mailing Address</li> </ul>	School placement based on lottery system and boundaries.	Parents/Guardians of students through online application.
18.	Student Graduation Planning	<ul style="list-style-type: none"> <li>• Colleges of interest</li> <li>• Graduation Plan Portfolio</li> <li>• Advanced Learning Plan (grades 7-12)</li> </ul>	System used to help students in preparation for college. Allows students to put together a portfolio of their services, assessments and school history in one location.	Student